

Knutsford School Parent Forum Minutes

Meeting held Friday 16 March 2018 at 9.00am

Present	Apologies
Eileen Anderson (EA) Head Teacher Harsha Moore (HM) Parent Governor Sarah Idris PTA Co Chair Trisha Kalia Rec Beech Kim Rana Yr 3 Lorna Dickinson Yr 3 Hazel Tammy Cooper Yr3 Hazel Suchi Gulvady Yr 4 Oak Jessica Stevens Yr 5 Willow Ruth Dickinson, Lime Y6	Saba Malik Yr3 Sycamore Laura Gonsalves (LG) Parent Governor/Yr 1 Cedar Emma Spackman Yr 1 Poplar Roshni Rayvadera Yr 2 Plane Shermin Shariff Yr 3 Sycamore Jules Halligan (JH) AM Nursery/Yr 2 Maple Rochelle Stoddard Jo Verrinder (PTA)

Minutes

1. Apologies

As stated above.

2. Minutes of last meeting

Minutes agreed.

3. Matters arising from minutes

No feedback received regarding Easter Parade

4. Lunch Trolleys

When it was very cold, some of the children's food was too cold to eat, as it had been left on the trolleys which are kept outdoors. Head agreed that if that occurs again, the children can leave their lunch box in their classroom. There is no space in the school to move the trolleys.

5. Home School Agreement

Head explained that there is no statutory requirement to have a Home School Agreement, which means that it is not possible to hold anyone to it either. Question – should we keep such a document and if so, should we change it or leave it as it is? Parent reps agreed that it was useful to have a Home School Agreement as it set a useful framework when starting school. It was agreed that the agreement was positive, and any changes should be written in a similar way. It was agreed that it may be useful to include wording that set out what was acceptable language and images when using social media.

6. Pink Welfare Form

Question by Parent Rep whether the Pink Welfare form could have additional information on it. Head explained that this may be possible for incidents during morning play but not during lunchtime as there are many children who attend welfare at that time. However, the welfare form can include a line saying that if parents want further information they can contact the school. The School keeps additional records on all incidents, plus they have information for each child. It was agreed that this was a useful way forward and an extra line will be inserted onto the pink form.

7. AOB

Cake sale – some parents have asked whether it is possible to have other healthy food given that the cake sales have been so close together. PTA explained that they would welcome ideas for alternatives that children would be willing to buy. Head explained that it is acceptable to sell cakes after school as a fundraising event as parents have a choice.

Snow Day – agreed that the school will only provide information if the school is closed. If there is no message, parents should assume that the school is open.

Quiz Night – At present, only a few tables have been booked. PTA asked if reps could let parents know that any further interest needs to be in by today; otherwise, it may need to be cancelled. Any feedback from parents would also help the PTA. Many people enjoyed the last one, but for various reasons cannot attend this time. Also mentioned that there is a ballet show on during the same weekend, so some parents may be busy because of that.

8. Date for next meeting and agenda items

Date of next meeting - 18 May 2018 at 9am

Agenda items for next meeting to be sent to Laura by 4 May 2018

Meeting closed 9.30am