

Knutsford School Parent Forum Minutes

Meeting held Friday 18 May 2018 at 9.00am

Present	Apologies
Eileen Anderson Head Teacher Laura Gonsalves Yr1 Cedar Trisha Kalia Rec Beech Jules Halligan AM Nursery/Yr2 Maple Kim Rana Yr3 Lorna Dickinson Yr3 Hazel Tammy Cooper Yr3 Hazel Suchi Gulvady Yr4 Oak Jessica Stevens Yr5 Willow Reena Pitney Rec Roshni Rayvadera Yr2 Plane Saba Malik Yr3 Sycamore Rochelle Stoddart Yr5 Pine Shermin Shariff Yr3 Sycamore Jo Verrinder PTA Nicola Beaumont DHT Fran Eggle Yr4 Ash Debbie Islam Rec Elm Emma Spackman Yr1 Poplar	Ruth Dickinson Yr6 Lime

Minutes

1. Apologies

As stated above.

2. Minutes of last meeting

Minutes agreed.

3. Matters arising from minutes

Home school agreement updated and agreed with Governors.

4. Summer Fayre

Usual process of PTA leading organisation of Fayre. Parent reps required to reach out to class parents for volunteers for stalls, donations and additional help where required.

5. Easter Bonnet Parade

Alternative date requested for future parade's to account for bad weather. Due to teacher commitments it cannot be during the same week so will either be the prior or following week. This could prove difficult, also the children still do their Easter

parade and activities regardless of the weather, so they do not miss out. Outcome – to leave as is.

6. Lunch Stickers

Some of the children are losing their stickers and being reprimanded by lunch staff. Miss Anderson questioned who was doing the reprimanding so that she could pursue the matter further.

7. Headlice

Parents are reminded to check their child.

8. Toilet Soap

Children were complaining that there were bars of soap instead of liquid soap in the toilets. Parents felt liquid soap was more hygienic. Miss Anderson will look into this.

9. Sports Day

Can additional sports be added? Miss Anderson said that sports are based on the P.E. curriculum of athletics and track & field. No changes to be made this year. Parents can send in their suggestions for future events.

10. Feedback for Yr3 restructure

Are the children on track to meet expectations and has a better balance been achieved? Miss Anderson & Miss Beaumont felt that there is a better balance in the classes with less time taken up dealing with issues. Summary will be available with the school reports, but no additional data can be provided prior to this.

11. Restructuring other year groups

Would restructuring be applied to other year groups? Miss Anderson said that if other classes in other year groups were working well then it would be unlikely that a restructure would be required.

12. Procedure for head injuries

Parent suggested the wearing of a wristband for any child with a head injury, however it was highlighted that parents are always sent a text message when a head injury occurs. For more serious injuries parents should be contacted by phone call. No further changes to be made.

13. Reception rugs

How often are the rugs cleaned in reception? All school rugs are vacuumed everyday and given one deep clean in the summer holidays. Parents suggested a possible deep clean twice a year. Miss Anderson will speak to Governors regarding available budget.

14. Tapestry

Can prior years have a PDF of their Tapestry report? This is not possible due to Data Protection Laws, all information is deleted after a period of time. Parents are provided with a link and a deadline from which to download their PDF.

15. Commitment to reduce paper usage

Miss Anderson will consult with admin staff to try and reduce paper usage.

16. Diaries KS2, timetables and weekly updates

Parent questioned whether a diary of work completed each week, could be provided for students. However this is not possible due to lack of teacher time available.

Weekly updates / timetables would not be feasible, it would vastly increase the workload for teachers. The outline of what topics/subjects are covered each term are available on the website. Parents can access these here.

17. Yr3 Spanish lessons

All children do get Spanish lessons, which are taught by Mr Smith and the other class teachers. There was a misconception that Mr Smith was the sole Spanish teacher but this is not the case.

18. Library

The Library is open to KS2 children to access for 2 lunch time sessions per week. The other classes can use them as and when they are needed.

19. Sun cover

Parent requested sun cover such as gazebo's/ sun shades for Sports Day and other hot days. No budget available but message will go into newsletter asking for anyone to bring their own, assemble and dismantle it. Parent reps to liaise with class parents regarding this.

20. Fans in classrooms

There is a fan in each classroom.

21. Chess club

What is the application process? Children from KS2 are asked if they would like to participate. There are only 12 places and priority is given to older children.

22. Children getting changed for P.E

What age are they segregated by gender? Year 6 have separate changing areas. Miss Anderson will look at Year 5 possibly being separated. No younger year groups will be considered at present.

23. Date for next meeting and agenda items

Date of next meeting – 29th June 2018 at 9am
Agenda items for next meeting to be sent to Laura by 15th June 2018.

Meeting closed 10.00am